



# GENERAL CANDIDATE JOB APPLICATION

| GENERAL INFORMATION   |   |  |
|---|---|--|
| Print Name<br>(First, Last)   | Any Previous<br>Last Name                       | Today's<br>Date  |
| Current Street<br>Address   | Personal<br>E-mail                              |  |
| City  | State          Zip                              | Contact<br>Phone   |
| If not a resident at current address for 2 years, give previous address(es) and phone number(s), including dates you lived in each location.  |   |  |
| List States and Counties of residence for the last seven (7) years  |   |  |
| Are you a US citizen or legally authorized to work in the United States? (Verification will be required if hired) _____ Yes          _____ No   |   |  |
| Date available<br>to begin work   | Are you 18 or over? _____ Yes          _____ No |  |
| Have you ever been convicted of a felony? (Do not answer 'yes' if your 'official' conviction record has been annulled, expunged or sealed. A criminal history does not necessarily disqualify an applicant from employment) _____ Yes          _____ No<br>If yes, describe fully       |   |  |
| Do you have any relatives, friends or a significant other working for this company? _____ Yes          _____ No<br>If yes, list name(s) and position(s)   |   |  |
| Have you ever worked for this company before? _____ Yes          _____ No<br>If yes, list year(s) and position(s)   |   |  |
| JOB INTERESTS   |   |  |
| What position(s) are you interested in (please circle):<br>Kid Central      Youth Instructor      Administrative      Maintenance      Janitorial/Cleaning<br>Class Instructor      Personal Trainer      Lifeguard /Swim Instr.      Massage      Esthetician      Nail Tech<br>Other: | Customer Service      Sales      Café           | Circle location(s) you are<br>interested in<br>Bethany Hawthorn RiverPlace |
| Type of employment desired (Circle all you would consider) :      Temporary(Incl Summer)      Part Time      Full Time  |   |  |
| EDUCATIONAL BACKGROUND  |   |  |
| High School<br>Name   | City/<br>State                                  |  |
| Other School<br>Name & City   | Dates<br>Attended                               | Degree obtained<br>or in progress  |
| Other School<br>Name & City   | Dates<br>Attended                               | Degree obtained<br>or in progress  |
| REFERENCES: Please list at least 2 persons (non-relatives) who can act as references regarding your work qualifications and/or your work abilities. Personal references should be provided only when two professional references are not available.                                     |   |  |
| Name (First, Last)  | Phone Number (Including Area Code)              | Relationship to you  |
|   |   |  |
|   |   |  |
|   |   |  |
| SPECIAL SKILLS & QUALIFICATIONS: Summarize special skills or qualifications you have.   |   |  |
|   |   |  |



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**EMPLOYMENT HISTORY: FILL OUT COMPLETELY. DO NOT REFER TO ATTACHED RESUME**

Most Recent Employer - Company Name, City and State:

|                                      |              |           |   |
|--------------------------------------|--------------|-----------|---|
| Last Position                        | Last Payrate | Hire Date | Separation Date                             |
| Supervisor Name & Phone              |              |           | OAC Verification Use Only<br>Dates Position |
| Describe Duties & Reason for Leaving |              |           |   |

Previous Employer - Company Name, City and State

|                                      |              |           |   |
|--------------------------------------|--------------|-----------|---|
| Last Position                        | Last Payrate | Hire Date | Separation Date                             |
| Supervisor Name & Phone              |              |           | OAC Verification Use Only<br>Dates Position |
| Describe Duties & Reason for Leaving |              |           |   |

Previous Employer - Company Name, City and State

|                                      |              |           |   |
|--------------------------------------|--------------|-----------|---|
| Last Position                        | Last Payrate | Hire Date | Separation Date                             |
| Supervisor Name & Phone              |              |           | OAC Verification Use Only<br>Dates Position |
| Describe Duties & Reason for Leaving |              |           |   |

Previous Employer - Company Name, City and State

|                                      |              |           |   |
|--------------------------------------|--------------|-----------|---|
| Last Position                        | Last Payrate | Hire Date | Separation Date                             |
| Supervisor Name & Phone              |              |           | OAC Verification Use Only<br>Dates Position |
| Describe Duties & Reason for Leaving |              |           |   |

Previous Employer - Company Name, City and State

|                                      |              |           |   |
|--------------------------------------|--------------|-----------|---|
| Last Position                        | Last Payrate | Hire Date | Separation Date                             |
| Supervisor Name & Phone              |              |           | OAC Verification Use Only<br>Dates Position |
| Describe Duties & Reason for Leaving |              |           |   |

Please represent any additional employment information in an attached resume or written work history summary.



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I understand and certify that all information supplied by me in this application, any attached resume or any other information provided by me for consideration of my employment, is complete and accurate to the best of my knowledge. I understand that any false, misleading or incomplete information I provide for consideration of my employment with this company, may result in the rejection of my application or, if employed, the termination of my employment.

Should I become an employee, I agree to conform to the rules and regulations of the Employer, and further agree that my employment and compensation would be at the will of the Employer, and could be terminated, with or without cause, and with or without notice, at any time, at the option of either the Employer or myself.

I understand that only the President and Vice Presidents of Oregon Athletic Clubs have the authority to offer me employment at an Oregon Athletic Clubs entity. No supervisor, representative, agent or other employee of the Employer has now or has had in the past the authority to enter into any agreement for employment or modify any of the terms specified herein.

I understand and hereby authorize all persons, schools, companies, employers and/or their representatives to provide verification to the Employer, its representatives or agents, any and all information I have provided for consideration of employment. In addition, I hereby agree to hold harmless and to release from all liability all said persons, schools, companies, employers and/or their representatives from any and all claims that I may have, or which may arise, as a result of them providing such verification. I further authorize the Employer, should they employ me, to release employment references to other parties in the future. I understand that any decision to hire me or to not hire me may be subject to the results of reference inquiries.

I understand this application will be active for employment consideration for 30 days. After 30 days, if I wish to be considered for employment, I must contact the Employer to determine if applications are being accepted.

I have read, understand and agree with the statements above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**AVAILABILITY AGREEMENT -**

OAC Facilities are open 7 days a week, with hours from early morning to late evening, every day of the year except December 25th. A job candidate or employee's current availability and schedule flexibility may be a key factor in a hiring decision, and in our ability to offer ongoing employment. To help us retain our strong commitment to encouraging work/life balance in our employees, we do require time off requests to be made in advance, and such requests are subject to approval. This includes any time off requests for Holidays (religious, federal or other). Please ask your Hiring Supervisor if you have any questions about the details of our policy.

Indicate your work availability each day of the week below. Write down what time you are available (e.g. starting at 4:30 am, ending at 12noon then again 3-8pm). In the final line you can write your preferred schedule. If you are not available a specific day, write "NA". If you are available but prefer a day off write "off" in the preferred schedule line.

| Avail.     | Sundays | Mondays | Tuesdays | Wed | Thursdays | Fridays | Saturdays |
|------------|---------|---------|----------|-----|-----------|---------|-----------|
| Start/ End |         |         |          |     |           |         |           |
| Start/ End |         |         |          |     |           |         |           |
| Start/ End |         |         |          |     |           |         |           |
| Preferred  |         |         |          |     |           |         |           |

How many hours a week would you prefer to work?

Are you willing to work overtime?

I understand that my employment may be based on the availability I have indicated above. Should my availability change, I agree to update this availability schedule with a minimum of two weeks notice. I understand that changes in my work availability, or changes in the schedule needs of the business, may impact my ongoing employment.

**Please Sign here**

THANK YOU FOR YOUR INTEREST IN OUR COMPANY!